

# W.D.C. RENTALS

## INDIVIDUAL TENANCY AGREEMENT

(A separate application is required for each adult resident - to avoid delays give full details - this form MUST be completed prior to carrying out credit searches)

### **PROSPECTIVE TENANT DETAILS:**

TITLE: MR MRS MS DR REV		LAST NAME:	
FIRST NAME:		MIDDLE NAME:	
ANY PREVIOUS NAMES IN FULL:			
ADDRESS:			
POST CODE:			
TIME SPENT AT THIS ADDRESS:		YEARS	MONTHS
CONTACT NUMBERS	HOME:	WORK:	MOBILE:
e-mail address			

### **IDENTIFICATION**

(Please supply N.I. number with driver's license or passport, plus photocopy showing your photo).

DATE OF BIRTH:	NATIONAL INSURANCE NUMBER:
DRIVER'S LICENCE NUMBER:	PASSPORT NUMBER:

### **STATUS:** (TICK BOX)

SINGLE:	MARRIED:	DIVORCED:	WIDOWED:	LIVING WITH PARTNER:
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### (TICK BOX)

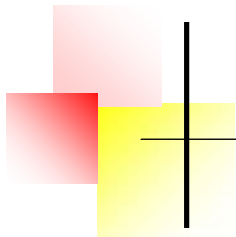
HOUSE OWNER:	COUNCIL TENANT	PRIVATE TENANT
LODGER	LIVING WITH RELATIVES OR FRIENDS	EMPLOYMENT ACCOMODATION

### **ANSWER CLEARLY TO THE FOLLOWING: WRITE YES OR NO?**

SMOKER?	PETS?	INDIVIDUAL VOLUNTARY AGREEMENTS?	
CCJ?	COURT DECREE?	BANKRUPTCY?	EVICIONS?
ADMINISTRATION ORDERS?			

IF YES TO ANY OF THE ABOVE, THEN PLEASE GIVE DETAILS OVER...

18 Greenville Avenue,  
 Ewloe Green,  
 Flintshire,  
 CH5 3BJ  
 Phone: 01244 539172  
 Fax: 01244 539172  
 E-mail: wdcrentals@btinternet.com



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## PREVIOUS ADDRESSES:

Full addresses for last 3 years including postcodes, dates, and reasons for moving.  
Continue over if necessary

ADDRESS 1	ADDRESS 2
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## PRESENT LANDLORD OR LETTING AGENCY, SOLICITOR, ESTATE AGENT

NAME	TELEPHONE NUMBER:
FULL ADDRESS:	

## PREVIOUS LANDLORD OR LETTING AGENCY, SOLICITOR, ESTATE AGENT

NAME	TELEPHONE NUMBER:
FULL ADDRESS:	

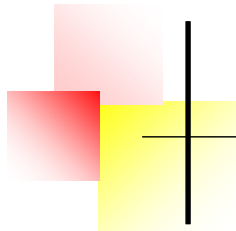
## PROPOSED ADDITIONAL RESIDENTS: NAMES, FULL ADDRESSES & OCCUPATIONS

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Ewloe Green,  
Flintshire,  
CH5 3BJ

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Fax: 01244 539172

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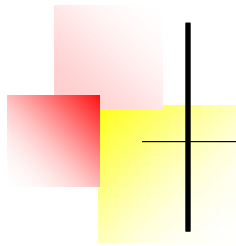
## PRESENT OCCUPATION: (TICK BOX)

EMPLOYED	ON-CONTRACT	SELF EMPLOYED	UN-EMPLOYED
RETIRED	STUDENT	INDEPENDENT MEANS	

NAME OF EMPLOYER	LINE MANAGER OR CONTACT
ADDRESS	
DATE STARTED THIS EMPLOY	EMPLOYER TELEPHONE NO.
POSITION HELD	FAX NO.
EMPLOYEE REF NO.	EMPLOYER E-MAIL
GROSS ANNUAL EARNINGS	YOUR WORK TELEPHONE NO.
IS YOUR EMPLOYMENT PERMANENT (YES/NO)	YOUR WORK FAX
DO YOU PLAN TO CHANGE EMPLOYMENT SOON?	YOUR WORK E-MAIL

## PREVIOUS OCCUPATION (IF LESS THAN 3 YEARS)

NAME OF EMPLOYER	LINE MANAGER OR CONTACT
ADDRESS	
DATE STARTED THIS EMPLOY	EMPLOYER TELEPHONE NO.



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## BANK OR BUILDING SOCIETY DETAILS

BRANCH NAME	ACCOUNT NAME
BANK/ BUILDING SOCIETY ADDRESS	
ACCOUNT NO.	SORT CODE

## VEHICLES TO BE KEPT AT THE PROPERTY (include, cycles, motor cycles & caravans)

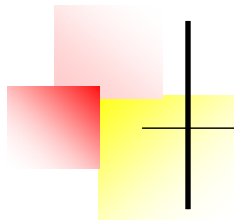
MAKE	MODEL	REG. NO.
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## SURETY GUARANTOR/ REFEREE (WHERE APPLICABLE)

NAME	OCCUPATION
ADDRESS	
POST CODE	TELEPHONE NO.

## NEXT OF KIN/ EMERGENCY CONTACT (not spouse or live-in partner)

NAME	OCCUPATION
ADDRESS	
POST CODE	TELEPHONE NO.



# W.D.C. RENTALS

I apply for a **Tenancy** at: (full description and address of property)

For a period of:

The rental amount is £ \_\_\_\_\_ per: \_\_\_\_\_ payable by  
cash/ cheque/ standing order (delete as appropriate)

I will be directly responsible for Council Tax, and for opening accounts with service providers and paying directly to them for all services to the property.

I will pay one month's rent in advance plus a security deposit of £ \_\_\_\_\_ and an administration fee of £ \_\_\_\_\_ (cheques must be cleared before entry).

I believe the information provided here to be true and authorise the landlord or agent to:

- 1 carry out credit searches and reference checks and to contact employers, banks, referees, guarantors and credit reference agencies as appropriate.
- 2 use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing/ debt collection.
- 3 handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released (per S35 DPA 1988) to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective tenant or landlord to a tenancy. A shared or single tenancy will not be created until **all** applicants have been qualified and have signed the tenancy agreement.

I can confirm that I have read the above and raised any concerns with the landlord or agent. Prospective tenants should be aware that any false statement made could result in early termination of the tenancy under ground 17 of the Housing Act 1996.

**Signature of Applicant:**.....

**Date:**.....

**Print full name in block capitals:**.....

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